

Work Order Request

Tenant:		Unit:
Home Phone:	Work Phone:	Mobile:
<p>I/We the undersigned hereby give permission for Cathedral Place Management (CPM) or it's Agent to enter my/our apartment for the purposes of tending the following maintenance or repair issues until such time as the issues are resolved. I understand that CPM will try and contact me on the intercom prior to entering, but if I am unreachable they are free to enter without notice.</p> <p>Before completing this request, ensure that all possible obvious causes of the problem have been checked, such as power leads plugged in, mains power on etc. If the problem is established as being the result of the tenants' actions you may be incur a charge for this call-out.</p> <p>Signed: _____ Date: ____ / ____ / 2007.</p>		

<u>Maintenance or Repair Issues.</u> Please describe the problem clearly and with as much detail as possible.			
Item 1.			G&G/Subby Comment
			\$ inc. GST
G&G Inspected: <input type="checkbox"/>	Referred to Subby: <input type="checkbox"/>	Charge: <input type="checkbox"/>	Invoiced: <input type="checkbox"/>
Item 2.			G&G/Subby Comment
			\$ inc. GST
G&G Inspected: <input type="checkbox"/>	Referred to Subby: <input type="checkbox"/>	Charge: <input type="checkbox"/>	Invoiced: <input type="checkbox"/>
Item 3.			G&G/Subby Comment
			\$ inc. GST
G&G Inspected: <input type="checkbox"/>	Referred to Subby: <input type="checkbox"/>	Charge: <input type="checkbox"/>	Invoiced: <input type="checkbox"/>